

# CLINTON COUNTY BUDGET COMMISSION MEETING

**Tuesday, November 19, 2024**

**Regular meeting**

The Clinton County Budget Commission met Tuesday, November 19, 2024 at 2:00 p.m. in the Auditor's Office conference room of the County Administrative Campus Building. Present were Chief Deputy Auditor, Logan Bailey, Auditor, Terence G. Habermehl, Treasurer, Kyle Rudduck and Danette Garringer, Senior Real Estate Specialist. Noone was present from the Prosecutor's office.

Meeting minutes for October 15, 2024 was submitted with a motion to approve from Terry and a second from Kyle. All in favor, motion carried.

The following 2025 Official Certificate was submitted for the LEPC with a motion to approve from Terry and a second from Kyle. All in favor

## OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

Office of Budget Commission, Clinton County, Ohio.

November 19, 2024

To the TAXING AUTHORITY of the Local Emergency Planning Commission

*The Budget Commission of Clinton County, Ohio hereby makes the following Official Certificate*

*of Estimated Resources for the Local Emergency Planning Commission , for the fiscal year beginning*

*January 1st, 2025.*

Fund	ESTIMATED Unencumbered Balance 1/1/2025	Taxes	Other Sources	Total
General Fund				
Special Revenue Funds	61,000.00	-	18,079.00	79,079.00
Debt Service Funds				
Capital Projects Funds				
Special Assessment Funds				
Enterprise Funds				
Internal Service Funds				
Fiduciary Funds				
<b>TOTAL</b>	<b>61,000.00</b>	<b>-</b>	<b>18,079.00</b>	<b>79,079.00</b>

### Actual Unencumbered Cash Balances

The Budget Commission further certifies that its action on the foregoing budget and the County Auditor's estimate of the rate of each tax necessary to be levied within and without the 10 mill limitation, and the total amount approved for each fund must govern the amount of appropriation from such fund.

Rev. Code Sec. 5705.36

List all funds separately

FUND	ESTIMATED Unencumbered Balance 1/1/2025	Taxes	Other Sources	Total
Special Revenue Funds				
5250 LOCAL EMERGENCY PLANNING COMM	61,000.00	-	18,079.00	79,079.00
5251 LEPC- PUCO TRAINING GRANT	-	-	-	-
<b>Total Special Revenue Funds</b>	<b>61,000.00</b>	<b>-</b>	<b>18,079.00</b>	<b>79,079.00</b>

The following 2025 Permanent Appropriations were submitted for the LEPC with a motion to approve from Kyle and a second from Terry. All in favor

FISCAL YEAR 2025

LOCAL EMERGENCY PLANNING COMMISSION

PERMANENT APPROPRIATIONS

FUND	FUND NAME	PERSONNEL	NON PERSONNEL	TOTAL
5250	LOCAL EMERGENCY PLANNING COMM	-	23,410.10	23,410.10
5251	LEPC- PUCO TRAINING GRANT	-	-	-
<b>TOTAL</b>		<b>-</b>	<b>23,410.10</b>	<b>23,410.10</b>

Continued

The following 2025 Official Certificate was submitted for the EMA with a motion to approve from Terry and a second from Kyle. All in favor

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

Office of Budget Commission, Clinton County, Ohio.

November 19, 2024

To the TAXING AUTHORITY of the Emergency Management Agency

The Budget Commission of Clinton County, Ohio hereby makes the following Official Certificate

of Estimated Resources for the **Emergency Management Agency**, for the fiscal year beginning

January 1st, 2025.

Fund	ESTIMATED Unencumbered Balance 1/1/2025	Taxes	Other Sources	Total
General Fund				
Special Revenue Funds	164,000.00	-	169,414.00	333,414.00
Debt Service Funds				
Capital Projects Funds				
Special Assessment Funds				
Enterprise Funds				
Internal Service Funds				
Fiduciary Funds				
TOTAL	164,000.00	-	169,414.00	333,414.00

Rev. Code Sec. 5705.36

List all funds separately

	FUND	ESTIMATED Unencumbered Balance 1/1/2025	Taxes	Other Sources	Total
	Special Revenue Funds				
5201	EMA EMERGENCY MANGEMENT AGENCY	164,000.00	-	125,976.00	289,976.00
5207	EMA CFDA# 97.042	-	-	43,438.00	43,438.00
5209	EMA CFDA# 97.039	-	-	-	-
5210	EMA CFDA# 20.703	-	-	-	-
5211	EMA CFDA# 97.067	-	-	-	-
	Total Special Revenue Funds	164,000.00	-	169,414.00	333,414.00

The following 2025 Permanent Appropriations were submitted for the EMA with a motion to approve from Kyle and a second from Terry. All in favor

FISCAL YEAR 2025

EMERGENCY MANAGEMENT AGENCY

PERMANENT APPROPRIATIONS

FUND	FUND NAME	PERSONNEL	NON PERSONNEL	TOTAL
5201	EMERGENCY MANAGEMENT	82,693.00	38,097.99	120,790.99
5207	EMA CFDA# 97.042	-	43,438.00	43,438.00
5209	EMA CFDA# 97.039	-	-	-
5210	EMA CFDA# 20.703	-	-	-
5211	EMA CFDA# 97.067	-	-	-
TOTAL		82,693.00	81,535.99	164,228.99

Continued

The tax year 2024, collection year 2025 DTE 27 was approved by the Budget Commission with a motion from Terry and a second from Kyle. All in favor, motion carried.

11/01/24  
 ABSTRACT OF TAX RATES  
 Clinton County (14)  
 FOR THE TAX YEAR 2024

I HEREBY CERTIFY THAT THE LEVIES AS SET FORTH IN THIS ABSTRACT ARE CORRECT AND IN ACCORDANCE WITH THE PROVISIONS OF THE STATUTES AND ARE BASED UPON THE VALUES OF REAL PROPERTY SET FORTH IN AN ABSTRACT OF REAL PROPERTY FOR THE SUBJECT TAX YEAR FILED WITH THE COMMISSIONER OF TAXATION UNDER THE PROVISIONS OF SECTION 5715.23 O.R.C.. I ASSURE THE CORRECTNESS OF THE LEVIES USED IN THIS ABSTRACT TO ESTABLISH THE TAX REDUCTION FACTORS AS CERTIFIED BY THE TAX COMMISSIONER FOR USE IN CALCULATING TAX BILLS IN EACH TAXING DISTRICT OF THIS COUNTY FOR TAX YEAR 2024

Terence G. Habermehl AUDITOR OF CLINTON COUNTY.  
 ON THIS DATE November 19, 2024 *deg*

CLINTON COUNTY BUDGET COMMISSION  
 APPROVED November 19 20 24

The following 2024 amended certificates were submitted for approval with a motion from Terry and a second from Kyle. All in favor, motion carried.

**AC#7 Health Department**

**Changes made to AC#6**

Fund#	Fund Name	Reason for Change	Amount
8001	General Fund	Increase-Taxes	30,000.00
		Increase-Other Sources	196,955.00
8024	COVID Beidfe VACC CFDA#93.268	Increase-Other Sources-Increased Grant Award	15,000.00
<b>Total Changes made to AC#6</b>			<b>241,955.00</b>

**AC#4 SRWW#2**

**Changes made to AC#3**

Fund#	Fund Name	Reason for Change	Amount
	FEMA Grant 2	Increase Other Sources-Special Revenue	59,904.76
<b>Total Changes made to AC#3</b>			<b>59,904.76</b>

**AC#3 Blan-Marion JFR**

**Changes made to AC#2**

Fund#	Fund Name	Reason for Change	Amount
2902	Clinton County Foundation Grant	Increase-Other Sources	36,000.00
		Purchase 5 sets of turnout gear and a washer and dryer to wash that gear	
<b>Total Changes made to Ac#2</b>			<b>36,000.00</b>

**AC#6 City of Wilmington**

**Changes made to AC#5**

Fund#	Fund Name	Reason for Change	Amount
200	Street Maintenance and repair	Increase-Other Sources	\$ 6,100.00
		increased 2024 revenue	
211	Public Transit	Increase-Other Sources	\$ 200,000.00
		2024 state grant revenue	
252	David's Drive Trail	Decrease-Other Sources	\$ (1,300,000.00)
		delayed project to 2025	
<b>Total Changes to AC#5</b>			<b>(1,093,900.00)</b>

**AC#3 Chester Twp**

**Changes made to AC#2**

Fund#	Fund Name	Reason for Change	Amount
2273	American Relief Act	Increase-Other Sources	\$ 13,773.00
		New legacy grant awarded	
<b>Total Changes to AC#2</b>			<b>13,773.00</b>

Continued

The following Budget Amendments were submitted to the Budget Commission for approval.

**Budget Additions**

**Health Department**

<b>Fund:</b>	8002-Sick & Vac	Pending Board Approval 11-26-24	Personnel
<b>Amt.:</b>	\$1,133.55		
<b>M:</b>	Terry	<b>S:</b> Kyle	All in favor

**Health Department**

<b>Fund:</b>	8005-Recreational Parks	Health Board Approved 10-28-24	Non-Personnel
<b>Amt.:</b>	\$1,200.00		
<b>M:</b>	Terry	<b>S:</b> Kyle	All in favor

**Health Department**

<b>Fund:</b>	8005-Recreational Parks	Health Board Approved 10-28-24	Personnel
<b>Amt.:</b>	\$120.00		
<b>M:</b>	Terry	<b>S:</b> Kyle	All in favor

**Health Department**

<b>Fund:</b>	8001 General Health	Health Board Approved 10-28-24	Personnel
<b>Amt.:</b>	\$218,759.00		
<b>M:</b>	Terry	<b>S:</b> Kyle	All in favor

**Clerical Error Correction to the 2025 County Official Certificate**

**Discussion:** A clerical error was identified on the 2025 County Official Certificate of the County Budget Commission. This error involved a formula that was not correctly carried over in the worksheet for Fund #2328 (JUVCT RECLAIM VIOLENCE PREVENTION). Although this did not affect the actual carryover estimate amounts, it left column 4 ("Total") blank for this fund, which should have shown \$151,000. Additionally, the grand total figure was incorrect as a result, needing adjustment from \$100,869,359.33 to \$101,020,359.33, reflecting the \$151,000 discrepancy. The original approval date was Oct. 10, 2024.

**Motion:** To make a marginal clerical correction on the original 2025 County Official Certificate and the minutes where this document was approved, reflecting the following changes:

1. Update column 4 "Total" for Fund #2328 JUVCT RECLAIM VIOLENCE PREVENTION to \$151,000.
2. Update the grand total from \$100,869,359.33 to \$101,020,359.33.

**M: Terry S: Kyle All in favor**

**Action:** The Budget Commission is directed to:

1. Retrieve the original 2025 County Official Certificate.
2. Perform a pen-and-ink correction on the original document and in the minutes where the document was approved, as per the motion.

**Original Values:**

Fund #2328 Column 4 "Total" was blank.  
Grand Total: \$100,869,359.33.

CLINTON COUNTY BUDGET COMMISSION  
APPROVED December 17 20 24

*[Handwritten signatures]*

**Corrected Values:**

Fund #2328 Column 4 "Total": \$151,000.  
Grand Total: \$101,020,359.33.

**OFFICIAL CERTIFICATE OF THE COUNTY BUDGET COMMISSION**

The Budget Commission of Clinton County, Ohio hereby makes the following Official Certificate of Estimated Resources for the County of Clinton, for the fiscal year beginning January 1st, 2025.

		ESTIMATED UNENCUMBERED BALANCE JANUARY 1, 2025	LEVIED PROPERTY TAXES	OTHER SOURCES	TOTAL
2328	JUVCT RECLAIM VIOLENCE PREVENTION	151,000.00			* 151,000.00
		49,884,000.00	11,986,758.00	39,149,601.33	100,869,359.33

11/19/24 - CLERICAL ERROR CORRECTION TO INCLUDE FUND 2328 BALANCE OF \$151,000.00. \* 101,020,359.33

The Budget Commission further certifies that its action on the foregoing budget and the County Auditor's estimate of the rate of each tax necessary to be levied within and without the 10 mill limitation is set forth in the proper columns of the preceding pages, and the total amount approved for each fund must govern the amount of appropriation from such fund.

*[Handwritten signatures]*  
Budget Commission  
APPROVED October 10, 2024 (Special Meeting)

End